



Otley TOWN COUNCIL

Core Resource Centre
Unit 11, Orchard Gate, Otley, LS21 3NX,
Paula Shillaw, Executive Officer,
email: eo@otleytowncouncil.gov.uk
Tel: 01943 466335

To All Members of the Town Council

You are summoned to attend the meeting of the Policy & Resources Committee to
be held in

**The Wharfedale Room, Otley Core Resource Centre, Orchard Gate, Otley
Immediately following the Full Council meeting on
Monday 21st September 2026**

Paula Shillaw

**Paula Shillaw
Executive Officer
15th September 2026**

PUBLIC PARTICIPATION

**Notice is given that at the start of this meeting 15 minutes will be set aside
for members of the public to address the committee on matters relevant to
the town or the committee within the following rules:**

- (a) Members of the public wishing to speak are to have given prior notice to
the Executive Officer**
- (b) Any member of the public invited to speak will be permitted to speak for
no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address
the committee then priority will be determined by subject matter**



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AGENDA

- 1. Apologies:** Members will be asked to receive apologies.
- 2. Declarations of Interest:** To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to consider and decide upon any applications for dispensation.
- 3. Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the Meeting of: 20th July 2026.
- 4. Accounts Paid & Outturn Report:** Members will be asked to approve the details of the Accounts Paid and the Outturn Report.
- 5. Otley 800:** Members to receive a verbal update from the Chair, noting the costs incurred to date, as set out in the Accounts Paid and Outturn Report, together with an update on project development.
Members are asked to consider:
 - 1) Approval of the the proposals for the Community Grants programme.
 - 2) Approval of process to make appointments to the project specific roles.
 - 3) Approval of the terms of reference that apply to the Otley 800 Advisory Group.and to agree any further actions required.
- 6. Rialtas Omega Licence:** Members to consider the purchase of an amended licence to allow the Executive Officer access to Rialtas Omega.
- 7. Otley Matters:** Members to consider and approve the issuing of the invitation for tender.





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8. Otley Market: Members to consider writing to Leeds City Council to request that they attend a future meeting of Otley Town Council to discuss the recent consultation findings and future plans.

9. Wharfedale Greenway:

1) Members are requested to note the resolution of the Environment and Sustainability Committee to re-imburse the funds held on behalf of other organisations and to agree to reimburse the monies held.

2) Members are requested to consider how to utilise the balance of Otley Town Council earmarked funds held on the Wharfedale Greenway project.

10. Grants: Members will be asked to consider a resolution to take this item in private in terms of Statutory and Standing Order Provisions on the grounds of confidentiality and shall be asked to consider the awards to the following applicants: Otley Parent Support Group.

11. Agenda Items for next meeting: Members to notify the Executive Officer of matters for inclusion on the agenda of the next meeting

12. Next Meeting: To confirm the date of the next meeting of Policy & Resources as 16th November 2026



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