

**To All Members of the Town Council**

You are summoned to attend the meeting of the  
Environment & Sustainability Committee to be held in  
**The Wharfedale Room, Otley Core Resource Centre, 11 Orchard Gate Otley**  
**at 7.30pm on**  
**Monday 14<sup>th</sup> September 2026**

*Paula Shillaw*

**Paula Shillaw**  
**Executive Officer**  
**8<sup>th</sup> September 2026**

**PUBLIC PARTICIPATION**

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the town or the committee within the following rules:

- (a) Members of the public wishing to speak are to have given prior notice to the Executive Officer
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter



## **AGENDA**

1. **Apologies:** Members will be asked to receive apologies
2. **Declarations of Interest:** To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to consider and decide upon any applications for dispensation
3. **Minutes for approval:** Members are asked to approve for accuracy only the Minutes of the Meeting of: 27<sup>th</sup> April 2026
4. **Terms of Reference:** Members are asked to review and confirm the committee Terms of Reference
5. **Committee Budget:** Members will receive an update on the budget available for the financial year 2026-2027
6. **Family Cycle Fun Day:** To receive an oral report from Cllr Bradley and to note any improvements for the next event
7. **Gallows Hill Nature Area:** To receive an update on Gallows Hill management including a Steering Group report from Cllr Hoare and Cllr Thomson and agree any necessary resolutions
8. **Chevin Shuttle Bus:** To receive an oral report from Cllr Bradley and to discuss any proposed changes for the next year
9. **Wharfedale Greenway:** To receive an oral update from the Chair on the current activities of the project
10. **Town Centre Biodiversity Projects:** Members to receive an oral report on proposed biodiversity projects and to resolve any next steps



Core Resource Centre, Unit 11, Orchard Gate, Otley, LS21 3NX,  
Paula Shillaw, Executive Officer  
email: EO@otleytowncouncil.gov.uk  
Tel: 01943 466335

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- 11. Agenda Items for next meeting:** Members to notify the Executive Officer of matters for inclusion on the agenda of the next meeting
- 12. Next Meeting:** To confirm the date of the next meeting of the Environment & Sustainability Committee as 11<sup>th</sup> January 2027

