

Otley Town Council

Meeting: Plans Sub

Date: 1st June 2026

Venue: Otley Core Resource Centre, Orchard Gate, Otley

Committee Members Present: Cllr C A Campbell (Chair)
Cllrs S Thomson, L Hoare, R Davies, R Smith

In Attendance: Mr J Laycock (Deputy Clerk)
Mrs E Bradley (Admin Officer)

Apologies: It was resolved to accept the following apologies:
Cllr G Dibble

1. Declarations of Interest

No declarations of Interest, of any nature, were received.

2. Minutes for approval

Resolved: the minutes of the Plans Committee meeting of 27th April 2026 were approved for accuracy and signed by the Chair

3. Terms of Reference

Resolved: to approve the Committee Terms of Reference

4. Applications Received

26/02354/FU/NW	Replacement of dormer with an enlarged dormer window to rear 4 Farnley Lane Otley No Comment
26/02420/FU/NW	Single storey side extension 6C Charles Street Otley No Objection providing no off street car parking space is lost
26/02195/FU/NW	Replacement windows and doors to front, sides, and rear 27 Leeds Road Otley No Comment
26/02134/FU/NW	Replacement porch to front; demolition of garage and construction of new garage 41 Westbourne Grove Otley No Comment
26/02468/LI/NW	Part retrospective listed building application for external alterations associated with the installation of signage 44 Boroughgate Otley No Comment
26/02651/FU/NW	Certificate of Proposed Lawful Development for an extension to the gable and dormer window to the rear; single storey extension to the rear 296 Bradford Road Otley No Comment

26/02126/FU/NW

Demolition of existing lean to extension and erection of two storey side extension; addition of roof lights to rear

Cemetery Lodge Pool Road Otley

This is a significant building on the edge of the town and whilst the Council has no objection in principle to the proposal, it is important that the integrity of the building is maintained

26/02050/FU/NW

Construction of one detached dwelling with associated amenity space, parking and landscaping

Land Adjacent To 39 Pool Road Otley Leeds

No Objection in principle, however, the Committee supports the Highways Department's comments in relation to this application

26/02343/FU/NW

Single storey infill extension to rear

Stubbings Farm Leeds Road Otley

No Objection in principle, however, the Committee supports the Conservation Officer's comments in relation to this application

26/02004/LI/NW

Listed Building consent for single storey rear infill extension; Alterations to fenestration; Internal alterations including removal of partition wall and forming of new steps from existing to new extension

Stubbings Farm Leeds Road Otley

As above

26/02618/FU/NW

Erection of modular outbuildings within car park for use as local community meeting place

Westbourne House Westbourne Close Otley

No Objection in principle, however, as this is a modular building we would hope that it will be removed from the site at end of its useful life

5. Agenda Items for Next Meeting

Resolved: to notify the Executive Officer of matters for inclusion on the agenda of the next meeting

6. Next Meeting

Resolved: the date of the next meeting of Plans Committee was confirmed as the 14th September 2026

Chair