

Otley Town Council

Meeting: Full Council

Date: 8th June 2026

Venue: Otley Core Resource Centre, Orchard Gate, Otley

Committee Members Present: Cllr M Bradley (Town Mayor)
Cllrs R Davies, R Smith, P Carter, S Stepan, L Hoare,
T Featherstone, P Robinson, N Gill

In Attendance: Mrs N Woodward (Interim Deputy Clerk)
Mrs E Bradley (Admin Officer)

Apologies: It was resolved to accept the following apologies:
Cllrs G Dibble, C A Campbell, S Thomson, R Hughes,
S Hughes, Jo Allen

22. Declarations of Interest

No declarations of interest, of any nature, were received.

23. Minutes for approval

Resolved: the minutes of the Full Council meeting of 30th March 2026 were approved for accuracy and signed by the Chair

24. Minutes for Approval

Environment & Sustainability	12 th January 2026
Full Council	19 th January 2026
Policy & Resources	19 th January 2026
Plans	16 th March 2026

Resolved: **that the minutes listed above be accepted as a true and proper record**

(Cllr Gill joined the meeting at 7.02pm)

25. Internal Audit

The Internal Audit report is attached.

Resolved: **that the Internal Auditor's report be noted**

26. Annual Governance Statement

Resolved: **that the Annual Governance Statement had been reviewed and approved by Full Council**

27. Annual Accounting Statement 2025/26

Resolved: **that the Annual Accounts for 2025/2026 be approved**

28. Committee Terms of Reference

Resolved: **to approve the Committee Terms of Reference**

29. Town Mayor's Announcements

The Town Mayor gave details of events he had recently attended, together with information about planned fund raising events for his chosen charities.

30. Agenda Items for next meeting

Resolved: it was noted that Members should contact the Executive Officer for matters for inclusion on the agenda of the next meeting

31. Next Meeting

Resolved: the next meeting of Full Council was confirmed as the 20th July 2026

Chair.....