

Otley Town Council

Meeting: Planning & Development

Date: 13th January 2014

Venue: Otley Core Resource Centre, Orchard Gate, Otley

Committee Members Present: Cllr M Evans (Chair)
Cllrs P Bye, M Vickers, B Patton, N Gill, R Gill,
K Cooney

Members Present: Cllrs N Francis, S Lay, J Spencer

In Attendance: Dr J Knowles (Community Development Officer)
Mrs E Bradley (Admin Officer)

Apologies: Cllrs C Morris (substituted by Cllr K Cooney)

179. Declaration of disclosable pecuniary and other interests

Councillors M Vickers and S Lay declared a personal interest in Planning Application number P/13/05752/FU/NW St Joseph's Catholic Primary School as they had grandchildren and children at the school.

180. Approval of minutes

Resolved: the minutes of the Planning Development meeting of 16th December 2013 were approved for accuracy and signed by the Chair

181. Applications Received:

P/13/05628/FU/NW	Change of use of travel agent (use class A1) to building society branch (use Class A2) replacement of existing shop front, internal alterations 29-31 Kirkgate Otley LS21 3HN No Objections
P/13/05752/FU/NW	Single storey extension to main entrance of school St Joseph's Catholic Primary School Manor Square Otley No Objections
P/13/05694/FU/NW	Two storey side extension and new window opening to first floor rear 32 Duncan Avenue Otley LS21 3LN No Objections
P/13/05553/FU/NW	Porch to side 11 Cambridge Drive Otley No Objections
P/13/05753/FU/NW	Single storey rear extension 4 Fairfax Street Otley No Objections, but comment that due to the larger volume of the building Committee would want to ensure improved drainage
P/13/05686/FU/NW	Change of use of first and second floor to form three flats; alterations including dormer windows, railings, screens and external staircase to rear 10-14 Market place Otley LS21 3AQ Objection on the grounds of the access to

the garages, parking issues, safety to pedestrians exiting Bay Horse Court, issue of storage and emptying of bins, access for emergency services

182. Neighbourhood Plan

Chair advised that the Neighbourhood Plan would be launched in February. Councilor Vickers had been working with schools in Otley and their work would be displayed in the Otley Core Resource Centre in February.

Chair said that Otley Action for Older People were carrying out a survey with their service users in March and the Courthouse was setting up a Battle of the Bands which would be an opportunity for people to attend a concert and as part of their entrance they would fill in a Neighbourhood Plan questionnaire.

Chair said that there would be a three month period of consultation with a whole range of groups and more targeted consultation with businesses and young people. This would then be written up as a draft document which would subsequently go out to public consultation.

Chair