

Otley Town Council

Policy & Resources Committee

Date: Monday 18th January 2016

Subject: Car Event in the Market Place

Report By: Community Development (Deputy Executive Officer)

1. Purpose of Report

1.1 To advise Members of a request to hold a motor vehicle event in Otley Market Place.

2. Background

2.1 The request to hold a car based event in the Market Place was considered at the Trade & Tourism Committee held on Monday 14th December, 2015. This committee resolved that the decision on whether the Town Council would support this event to take place in the Market Place be referred to the Policy & Resources Committee.

2.2 The approach to hold this event was from a member of Chevin Motor Club. The event is seeking permission to enable vehicles to be parked on the Market Place on Sunday 8th May, 2016 as part of a charity raising event for Yorkshire Air Ambulance. Specifics on exact numbers and types of vehicles were not discussed.

2.3 The CDO (in liaison with the EO) outlined that the policy of the Town Council has previously been to discourage any form of motor vehicle parking/event on the Market Place given that this is a designated pedestrian area (as set out in 2.4 and 2.5 below). In addition, to discourage the view that the Town Council is in support of allowing vehicles to park in the Market Place. There are issues with vehicles parking in the Market Place already and there is a genuine concern that if people see cars parked on the Market Place, there will be an assumption that it is now acceptable, leading to further issues of enforcement.

2.4 The CDO advised that alternatives could be considered such as: Beech Hill, Courthouse or Cattle Market Street Car Parks (discussions would be required with Leeds Parking Services); Kirkgate (subject to the car parking restrictions in place) and Sainsbury's (subject to discussions with the store manager).

2.5 The current Traffic Regulation Order on the Market Place prohibits all vehicles except for the purposes of loading or unloading – which covers servicing the shops and the markets. There is also a 'No Waiting At Any Time' order in place which prevents parking at all times. These

parking restriction are enforced by Leeds City Council Parking Services and in general terms, they may, at their discretion, allow for that to be waived in certain circumstances.

- 2.6** The movement order (the prohibition of motor vehicles) can only be enforced by the police and should, if movements that are contrary to that order are required, be temporarily revoked and alternative measures put in place using a temporary traffic regulation order (TTRO). A TTRO application costs approximately £500 and the event organiser would be required to employ a suitable traffic management contractor to cover the work to implement the changes and put them back on the day. Please note that any TTRO is subject to local agreement which would include: local members, the Town Council and, depending on the scheduling of the event, local businesses.
- 2.7** Following the meeting of the Trade & Tourism Committee, further clarification has been sought with Leeds City Council. We have been advised that Otley Town Council, would be able to provide permission to utilise the space for this event, subject to an appropriate management plan.

3. Legal and Financial Implications

- 3.1** There are no legal implications arising from this report.
- 3.2** There are financial implications arising from this report.

4. Sustainability

- 4.1** The report is compliant with Aalborg.

5. Recommendations

- 5.1** It is recommended that the Policy & Resources Committee note the contents of this report and resolve to advise the Chevin Motor Club to contact Leeds City Council Parking Services with regards to relaxing restrictions on the day of the event and/or to contact Leeds City Council Highways about acquiring a TTRO for the event.

OR

It is recommended that the Policy & Resources Committee note the contents of this report and resolve to give permission to this event subject to an acceptable management plan from the Chevin Motor Club. This management plan must incorporate details on: start/finish times; organisation of the event including health and safety and risk assessments; agreement that any vehicles on the Market Place are stationary/fixe for the duration of the event (not part of the onward rally); satisfactory detail on how oil leaks and any damage will be alleviated; and, to indemnify Otley Town Council in the event of any liability.