

ENVIRONMENT & SUSTAINABILITY COMMITTEE 5th OCTOBER 2015

REPORT SUBJECT: ALLOTMENTS

INTERIM REPORT BY: ALLOTMENT MANAGER, KAREN SMITH

1. Purpose of the Report

- 1.1. The Allotment Manager provides full allotment reports in July and January each committee cycle to the Environment and Sustainability Committee on the general management of allotments. In October and April a short interim update is provided to the committee.

2. Allotments Overview

2.1. Number of Allotment Plots

- 2.1.1. Otley Town Council currently has 275 plots over 10 allotment sites.

2.2. Vacant Plots

- 2.2.1. There are currently no vacant plots. However 2 ploholders have given in their notice and 5 ploholders have been issued with a notice to quit (see 3).

2.3. Allotment Waiting List

- 2.3.1. There are currently 68 people on the overall waiting list many of whom have expressed an interest in more than one allotment site.

3. Recent Site Inspections

- 3.1. The last site inspections were undertaken on 11th August and 24th September 2015.

- 3.2. The results of the inspections are as follows:

- 13 plots have been placed on watch
- 11 ploholders issued with warning letters
- 2 ploholders are relinquishing their plots
- 5 notice to quite issued

4. Maintenance Programme

- 4.1. A list of all maintenance work identified across all 10 sites is available to view at Otley Core. This list is used by the Allotment Working Group to agree priorities and schedule work.

5. Allotment Working Group (AWG)

5.1. The next meeting of the AWG is to be held on Wednesday 28th October 2015 at 5.30pm in the Wharfedale Room.

6. Legal Aspects and Financial Implications

6.1. The Council is empowered to manage allotments and to provide the same.

6.2. There are financial implications relating to the maintenance work identified.

7. Sustainability

7.1. The provision of allotments is compliant with Aalborg.

8. Recommendations

8.1. This interim report is noted.